September 2024 Data Audit Workstream Report
1. Overview x The Data Audit Workstream was introduced, and the academic year's deliverables
were reviewed, along with a clear plan for the team.
2. RACI Matrix and Data Audit Process x The RACI matrix has been successfully migrated to Monday.com for improved
accessibility and ease of maintenance. x Departments will receive lists of existing applications to only focus on documenting
new ones. x A data collection form was created to gather information on remaining
undocumented applications. As suggested, the form was updated to include a brief
description of RACI. x A tentative deadline was set for departments to submit their undocumented
applications before the next meeting.
3. Data Governance Policy Review x The draft Data Governance Policy, approved in Spring 2024, was reviewed for further
feedback and revisions. x Appendices, including the data classification matrix, were reviewed, and the matrix
was migrated to Monday.com. As the next step, a data retention schedule will be
developed.
4. Next Steps x Departments will submit undocumented applications by the next meeting. x Continue reviewing and refining the Data Gov�䀁㨀v�䀁㨀Ÿ逄ꀀŸ逄ꀀ鋫』䀀ŵጠue ᅜsific䅸逄ꀀŸ逄ꀀ鋠樀䀀䄟៴ᇱ罁἗䄟៾뽁ἐhၓ世倀edϔϬ껊짳἗䄗仠ᙐx